

# Job Bulletin

September 1, 2017

## AMERICAN SIGN LANGUAGE SPECIALIST

### OVERVIEW:

The Provincial Outreach Program Deaf and Hard of Hearing (POPDHH) focuses on collaboration with school districts in the province in meeting the needs of all Deaf and Hard of Hearing learners. Through collaborative consultation POPDHH supports educational teams in addressing the unique communication and learning styles of Deaf and Hard of Hearing students. To reach every student's potential, POPDHH promotes goals of language development, literacy, numeracy, cognitive development, self-advocacy, and self-confidence in becoming responsible, global citizens.

### DUTIES AND RESPONSIBILITIES:

- Under the general direction of the Vice-Principal, provides leadership and work direction to the POPDHH, providing expertise and services.
- Represents the Vice-Principal and participates on committees or meetings as required and offers input in all matters concerning POPDHH.
- Provides oversight to the students with documented barriers to accessing curriculum through auditory channels alone and supports their development of expressive and receptive language skills in ASL.
- Provides services to students in person and through video conferencing with an emphasis on language acquisition using a bilingual approach to language learning.
- Organizes professional development to build ASL skills and appreciation of bilingual educational approaches in educational teams.
- Provides support and instruction to Education Assistants, facilitating group immersion or conversation groups and provides resources to support their ongoing skill development.
- Communicates with educational teams and students in English and American Sign Language, and shares knowledge of ASL, Deaf culture and history.
- Conducts American Sign Language assessments (receptive and expressive), for students and staff.
- Collaborates with team to create resource videos in ASL for Educational Teams and student use.
- Coordinates the organization of Provincial events such as student initiatives, videoconferences, media and technology services.



- Collaborates with partner agencies to provide seamless services in the community.
- 
- Develops and edits vlogs of provincial events and initiatives created for the distribution to all school districts and community stakeholders.
  - Maintains the technology services (updating software, checking a variety of materials for accuracy and completeness).
  - Performs related duties as required.

#### **QUALIFICATIONS:**

- Native ASL user with a Bachelor Degree in American Sign Language (ASL), ASL Cultural Studies, Curriculum or equivalent courses.
- A minimum of three (3) years' experience working with children in a K-12 public education environment.
- Demonstrated ability to communicate effectively, both orally and in writing; experience in the preparation of formal reports, oral/written presentations and statistical analysis.
- Thorough knowledge of computer skills and related software applications.
- Demonstrated ability to establish and maintain effective working relationships.
- Demonstrated ability to supervise staff, evaluate performance and determine and carry out corrective/disciplinary action.
- Demonstrated ability to exercise independent action in the performance of all duties.

Please forward a detailed resume including professional credentials, statement of educational philosophy and a minimum of three current letters of professional reference **by 4:00 pm Friday, September 22, 2017**, to Human Resources at the address below.

**Human Resources  
Burnaby School District  
5325 Kincaid Street  
Burnaby, B.C. V5G 1W2  
EMAIL: [applications@sd41.bc.ca](mailto:applications@sd41.bc.ca)**