



**Accessibility Intake and Interpreting Facilitator (LRC 201500093)  
Counseling and Accessibility Services Operations**

**Location:** London

**Employment Group:** Support

**Salary:** \$25.66 per hour

**Hours of Work per Week:** 35

**Closing Date:** Open Until Filled

**Note:** This is a full-time position (35 hours per week).

**Duties:** Under the general supervision of Manager, Counseling and Accessibility Services, provides first contact for students with disabilities, coordinating the online intake process and initiating efficient and appropriate service delivery. Schedules and liaises with American Sign Language (ASL) Interpreters to provide service to Deaf students. Interprets ASL/ English as required for meetings and events.

**Qualifications:**

- Post-secondary 2 year diploma or equivalent, interpreter training program
- Ontario Interpreting Services (OIS) designation required
- Association of Visual Language Interpreters of Canada (AVLIC) membership required
- Experience within a service environment required
- Experience in the front line delivery of disability services preferred
- Excellent interpersonal skills required
- Excellent interviewing skills required
- Strong understanding of, and adherence to, client confidentiality required
- Excellent ability to multi-task and work under tight deadlines
- ASL interpreting in a post-secondary environment preferred
- Previous experience with public presentations an asset
- Demonstrated ability to work collaboratively with a diverse group of community members required
- Understanding of the strengths and challenges of adults with disabilities
- Knowledge of Deaf culture, and understanding of issues related to hearing loss required

**While transcripts are not required for the interview, they are mandatory prior to any offer of employment.**

**How to Apply:**

For more information and how to apply, please visit the Fanshawe College website at:

[https://jobs.fanshawec.ca/applicants/jsp/shared/Welcome\\_css.jsp](https://jobs.fanshawec.ca/applicants/jsp/shared/Welcome_css.jsp)

**We thank all applicants for their interest; however, only those chosen for an interview will be acknowledged.**

**Fanshawe College is an equal opportunity employer. We are committed to equity, value diversity, and welcome applicants from diverse backgrounds.**

**Fanshawe College provides accommodations to job applicants with disabilities throughout the hiring process. If a job applicant requires an accommodation during the application process or through the selection process, the hiring manager and the Recruitment Coordinator leading the recruitment will work with the applicant to meet the job applicant's accommodation needs.**